



CERTIFICATE OF ORIGIN & ELECTRONIC CO

Singapore Manufacturing Federation (SMF) is authorized by Singapore Customs to administer related procedures for Certificate of Origin and Electronic CO.

If Certificates of Origin and Electronic CO forms an essential and integral part of your business transactions, do contact us for all your relevant trade documentation needs.

We have continually served the business community for over 70 years and offer one of the best services available at the following location:-

**2985 Jalan Bukit Merah
Singapore 159457**

Certificates of Origin

- ❖ We are authorized by the Singapore Customs, pursuant to Regulation 23 of Imports and Exports Regulations (Cap.272A, R1, 1999 ed.), to issue Certificates of Origin as well as Electronic CO.
- ❖ In most instances, we will be able to endorse your Certificates of Origin *immediately*. As such, you can *collect your documents on the same day*.

Electronic CO

You can also apply for the ECO by registering with us through the ECO website: <http://www.certoforigin.com>.

CertOfOrigin is a web-based Certificate of Origin (CO) application and certification system. With this system, exporters can now apply for a CO and print the approved CO from the comfort of their office. This saves them the time and money required to physically send the supporting documents required for the CO application, and collect the COs from the Authorised Organisations upon approval.

Quality Assurance:

You can be assured that our friendly staff will be available to render quality services for your CO needs. Our front-line staff can be contacted at:

Mrs Linda Khoe - Tel: 68263066 (e-mail: lindakhoe@smfederation.org.sg)
(Manager)

Ms Christie Chua - Tel: 68263067 (e-mail: christiechua@smfederation.org.sg)

Ms Surina Chua - Tel : 68263091 (e-mail : surina.chua@smfederation.org.sg)

Fax: 68263022

For further information, please do not hesitate to contact the staff-in-charge. They will be most happy to assist you regarding the procedures for applying for both Certificates of Origin and Electronic CO through internet.

OUR PROMISE IS TO DELIVER QUALITY

AND CUSTOMER-FRIENDLY SERVICE TO

MEET ALL YOUR CO NEEDS

WE LOOK FORWARD TO BE OF SERVICE TO YOU

THANK YOU

OPERATION TIMES

Monday to Friday:

**9.00 am – 6.00 pm
(no lunch break)**

(Last Submission of CO at 5 PM)

**After 5 PM to be collected on the
next working day**

CHARGES FOR CERTIFICATES OF ORIGIN
WITH EFFECT FROM 1 JUNE 2012

	<u>SMF MEMBER</u>	<u>NON-MEMBER</u>
<u>MANUAL CO</u>		
1 set of 5 copies of COs	\$ 9.00 per set	\$ 12.00 per set
Any additional copies	\$ 3.00 per copy	\$ 4.00 per copy
Additional Page (from 3rd page onwards)	\$ 1.00 per page	\$ 2.00 per page

EXPRESS SERVICE

To serve you better, our office offers **express service** for endorsement of CO. A different queue number will be issued for express service at the CO counter. The charges for express service are as follows.

\$9.00 per set (normal fee)	-	\$14.00 per set (express fee) for members
\$12.00 per set (normal fee)	-	\$18.00 per set (express fee) for non-members

Electronic CO

1 set of 5 copies of COs	\$ 5.00 per set	\$ 8.00 per set
Any additional copies	\$ 1.00 per copy	\$ 2.00 per copy
Additional Page (from 3rd page onwards)	\$ 1.00 per page	\$ 2.00 per page

* **CO Blank Form is also available at \$7.00 per pad (8 sets)**